



ICYPAA

International Conference of Young People in Alcoholics Anonymous
P.O. BOX 22987, DENVER, CO 80222 WWW.ICYPAA.ORG

Structure for ICYPAA Site Selection Discussions

ICYPAA uses 3 types of sessions to try to make the most fully informed Site Selection decision possible:

1. Information Gathering/Reporting

- Know all the technical details about each bid

2. Assessment of Merits/Liabilities (Sharing Session)

- Know how each Council member feels about each bid

3. Priority inventory (Criteria Building)

- Know what each Council member thinks are the most important variables in this year's decision making process

#1 - Information Gathering/Reporting

Purpose/Goal: To make sure that Council has given every aspect of every bid a thorough review and that every Council member has had a chance to ask questions about any aspect of bids that they do not yet understand.

Assumption: That every Council member has read the bid books to the best of their ability. Note: If you haven't done your work, you won't have any questions.

Principle: Responsibility: What we've asked the bid committees to provide us with has grown. What we need to do to process that information needs to grow too. Bid committees are putting in a lot of time and effort to bid for ICYPAA. Council should be putting in a lot of effort to make sure that it's fully informed on the details of the bids that are being presented.

Method:

Conducted Via Electronically (email, internal Facebook group, etc.) Prior to ICYPAA

Presentations on bid requirements by Council sub-committees. Council sub-committees are charged with meeting at least once between bid book receipt and ICYPAA to go over their topic and develop a summary for each bid requirement. Reports are emailed prior to the Conference and possibly posted on the internal Facebook group which allows for questions/answers/comments from Council members.

- Hotels/AV/Program – Hotel Sub-Committee



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- Treasury/Budget – Finance Sub-Committee
- Service – GSO Sub-Committee
- Registration/Outreach/Bid Suggestions – Outreach Sub-Committee
- General Bid Requirements/Program– ICYPAA U Sub-Committee

#2 – Assessment of Merits/Liabilities (Friday Afternoon/Night Closed Discussion)

Purpose/Goal: To give each Council member an opportunity to share their observations, praises, and concerns about each of the bids. This allows Council members to be fully informed about other Council member's viewpoints on each bid. You want to know what Sarah thinks about Alaska's bid? This is the session where you find out.

Assumption: That every Council member has already been fully informed on the technical details of each bid by studying the bid books beforehand and by participating in the Informational Gathering /Reporting (Q&A) session. That each Council member has met with the bids during the allotted time.

Principle: Honesty: By having a frank and honest assessment of each bid committee and sharing our intuitions, Council is able to identify red flags and positive nuances that might not get a chance to come to the forefront otherwise.

Method:

Closed Council Session.

Each Council member is allotted 1 minute to address the merits/liabilities of a bid until all bids have been covered. Questions will be provided that are examples of what type of information would be the most helpful to share.

Sample of suggested questions to answer about each bid in the allotted time:

- What have you learned about the bid here this weekend that you weren't aware of prior?
- What do you like the most about this bid committee?
- What concerns you the most about this bid?



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- What is this bid's greatest strength
- Do you think this bid committee is capable of hosting ICYPAA next year and if not, why not - specifically?

Sample questions are provided to Council members well ahead of time in order to get them in the right mindset to be answering the most helpful questions during this discussion period.

Having a set of suggested questions to be answered doesn't necessarily mean that a Council member can't use their minute to impart whatever information they think is important.

#3 – Priority Inventory (Saturday Afternoon after the Bid Presentations)

Purpose/Goal: To give each individual Council member the opportunity to inform the Council as a whole what the most important factors are in their decision making process for the current bid year.

Assumption: That by this point Council members know the specifics of each bid, their merits and liabilities, and that they know the concerns and accolades that other Council members have for every bid; That individual Council members have thought about what's important to them, or are willing to think about it in this session.

Principle: Transparency: If Council is able to express to the ICYPAA body that the site selection decision isn't based solely on the bid requirements, but on a number of factors that are fluid from year to year, and if Council then goes on to share with the body what those factors have turned out to be for the current year a new level of transparency will be achieved.

Method:

Closed Council Session.

Each Council member is allotted 2 minutes to share what factors are weighing the most heavily on them in this decision making process.

As an example, to Council member #1 slam-dunk hotel contracts, bid longevity and geography might be the most important factors, while for Council member #2



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bid committee unity, general service projects, and workable hotel contracts might be the most important factors.

Sample of factors that might be important to some Council Members:

- *Bid longevity (how long a committee has continuously been bidding)*
- *Hotel workability (hotel contracts that indicate positive working potential)*
- *Committee unity (a committee that seems to gel together and has enough doers to host an ICYPAA)*
- *Geography (an area that hasn't had an ICYPAA or has had too many ICYPAA's recently)*
- *Service experience (A committee that has shown the ability to take on general service projects as a group)*
- *Future Council members (a committee with AA members that seem like they would make good additions to the ICYPAA Advisory Council)*
- *Relationships with Local AA (having strong ties to your local AA community is attractive because you will need to tap into that in order to be able to host a successful ICYPAA)*
- *Potential for financial success (some years ICYPAA needs more financial security than others)*
- *Personnel assets (committees with people who are easy to work with)*
- *Meaningful communication with Council (committees who have made the effort over the course of the bid year to engage the Council for ideas and experience)*
- *--YOUR FACTORS GO HERE--*

A tally is kept during this session and factors are noted. At the end of the session a complete list of all of the factors that are coming into play for this bid year is in hand. An immediate condensing of this list will turn it into a general list of factors that are weighing on our decision this year.

After this session ends, we return to the open session where the Council chairperson reads a statement explaining our decision making process and the results of our priority inventory.

Each Council member is then allotted 2 minutes to address the ICYPAA body to talk about the factors that are the most important to them individually.

After this round we proceed directly to the 3rd Legacy voting procedure and select next year's ICYPAA Host Committee.