



Individual Bid Committee Webinar

Participation Reminders:

- Please maintain a quiet, disturbance-free environment, preferably indoors, for the duration of the webinar.
- If your computer does not have a mic or you are having other technical difficulties, you may participate by dialing in with your phone.
- The dial-in number should have been forwarded to you via email by your Chair, Co-Chair or Secretary. If your committee has a Secret Facebook Group, it was also posted there.
- It is recommended that everyone use a headset, unless you have multiple people sharing one computer.
- Use the chat function to be called on to speak, or if your webcam is active you may raise your hand.



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Introduction:

This is a new feature of ICYPAA University designed to give Bid Committees some extended one-on-one time with available Advisory Council members.

This is a one hour session. The time can be used however your committee wants.

This webinar will be recorded and accessible by the Advisory Council only. It will not be made publicly available through icypaa.org. Please take notes.

As always, the opinions of individual Council members may not reflect the conscience of the Advisory Council as a whole.



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Personal Introductions:

Council members, when prompted, please introduce yourself:

Name

Current position on the Advisory Council

Which ICYPAA Host Committee you served on

What position you served on your Host Committee

Bidders, when prompted, please introduce yourself:

Name

Current position on your Bid Committee



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Sample Agenda:

1. Introductions/Roll Call
2. Discussion of Topic(s) from Bid Committee (if applicable)
3. Council Feedback about last year's Bid (if applicable)
4. Clarification about Bid Requirements (if necessary)
5. Advisory Council and Bid Committee Q&A (time permitting)



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Thank you for your participation. The Advisory Council values our relationships with the Bid Committees and we look forward to hearing more from you this year!

Feel free to contact us with any further questions or comments:

- Email: <http://www.icypaa.org/bid-center/bid-related-questions>
- Phone: <http://www.icypaa.org/council/roster>

Check out the 2013 ICYPAA University syllabus and schedule here: <http://www.icypaa.org/bid-center/icypaa-university>